

# Microsoft Excel Training

## *for Accounting & Finance Professionals*

### **INTRODUCTION TO MICROSOFT 2007**

- Finding your way with the Ribbon
- New functions and features
- Special focus on Conditional Formatting and Charting
- Half-day class: \$1,000

### **INTERMEDIATE MICROSOFT 2003/2007**

- A true intermediate/advanced class
- Manage large and complex data sets
- Make more professional looking reports
- Dozens of tips you'll use every day!
- Full-day class: \$2,000

**Our instructors are experienced Finance professionals as well as Excel experts. All of our class material is tailored toward financial analysis.**

**We will bring the class to you!**

**On-site class at your offices - Hands-on - Unlimited class size - Instruction materials provided**

**For more information or to schedule a class:**

**Contact Larry Stell at (866) 434-4649**

**[larry@applied-analytix.com](mailto:larry@applied-analytix.com)**

**Visit our Web site at: [www.applied-analytix.com](http://www.applied-analytix.com)**